

BOLSOVER DISTRICT COUNCIL

**RECORD OF DECISION TAKEN BY THE
Director of Corporate Resources and Head of Paid Service**

27th March 2020

Establishment of the post of Head of Leaders Executive Team and Partnerships

Authority for decision	Decision	Reasons	Alternative options considered and rejected	Conflicts of interest and any dispensation
<p>On 4th March Council approved the following delegation in relation to the Management Structure Proposals:</p> <p>That in consultation with the Leader, the Head of Paid Service is given delegated power to deal with issues as they arise, to ensure the implementation of the new structure is completed this to include the allocation of responsibilities in the Delegation Scheme in the Constitution including Proper Officer appointments.</p>	<p>To establish the post of Head of Leaders Executive Office and rename it Head of Leaders Executive Team and Partnerships.</p> <p>To disestablish the post of Leader's Executive Officer and Partnership Strategy and Policy Manager.</p>	<p>The report to Council on 4th March 2020 made clear the Council's intention to establish the Head of Leaders Executive Team post and disestablish the post of Leader's Executive Officer and Partnership Strategy and Policy Manager. However the resolutions did not formally make this decision. Instead the decision making power was delegated to the Head of Paid Service.</p> <p>Since this decision, the country has gone into lock down as a result of coronavirus and all Council meetings have</p>	<p>To wait until the national crisis is resolved.</p> <p>This was rejected as it is unknown when this will be and no estimate can be made with any confidence.</p> <p>It is also unfair on affected staff who would be left in limbo.</p>	<p>None</p>

<p>In addition the Head of Paid Service has the following delegation in the Delegation Scheme:</p> <p>10.4 To take such action as he/she considers appropriate in an emergency following consultation with the Leader and/or Deputy Leader as he/she considers the circumstances will allow. Any decisions taken under this paragraph shall be reported by the Director of Corporate Services to the next meeting of Council explaining the reasons for the decision.</p>		<p>been cancelled for 3 months. As the establishment of a Head of Service is a Council function by law, an alternative route is needed for the establishment of this post. The Head of Paid Service's emergency delegation is meant for situations like this national emergency relating to coronavirus. It is therefore appropriate to use this power.</p> <p>It was decided to change the title to Head of Leaders Executive and Partnerships.</p> <p>A report to Council on the use of the power will be required once Council meetings are being held again.</p>		
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Please complete the following where relevant:

Key Decision?	Confidential/ Exempt (if yes, please state paragraph)?	Do General Exception or Special Urgency Rules apply to this decision?	Consultation has taken place with the Section 151 & Monitoring Officer?	The Leader, Deputy Leader or relevant Portfolio Member have been consulted?
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No	Yes (Paragraphs 1, 2 and 3)	No	Yes	Yes



Authorising Signature:

Job title: Head of Paid Service.....

Unique Reference Number: DD/017/20/SS

Date decision may be implemented following call in (if necessary):N/A.....

Circulation to:

Director of Corporate Resources
Monitoring Officer
Section 151 Officer
Scrutiny Officer
Internal Audit